RICE HUMANITIES
Center for Languages and Intercultural Communication

JAPA 142 **First Year Japanese I**
Synchronous & Fully Online
3 Credits

Instructor: Naoko Ozaki, Ph.D. **Office Hours:** By appointment
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CRN	Section	Class time	Classroom
20828	001	MWF 9:00 – 9:50 am	Rayzor 123
20830	002	MWF 10:00 – 10:50 am	Rayzor 123
20831	003	MWF 11:00 – 11:50 am	Rayzor 123

Required Books:
Genki I: An integrated course in elementary Japanese, 3rd edition, by Eri Banno, Yoko Ikeda, Yutaka Ohno, Chikako Shinagawa, Kyoko Tokashiki, Japan Times

- Textbook – ISBN 978-4789017305
- Workbook – ISBN 978-4789017312

Required technology:
We will be meeting on Zoom (links available on canvas) the first two weeks. There will be additional required and optional Zoom meetings. It is important to have a computer with internet access, camera, and microphone for Zoom sessions. If the student needs assistance, contact the instructor immediately. The student can also contact the Dean of Undergraduates to request support via the Access and Opportunity Portal (https://aop.rice.edu/application). Graduate students may be able to borrow equipment by contacting their academic departments and the Digital Media Commons (https://library.rice.edu/dmc).

Other Materials Used:

- Authentic, contextualized language data prepared by the instructor
  - *Students analyze the authentic video- and audio-data of conversations between native speakers of Japanese in order to develop linguistic and meta-linguistic awareness.*
- Folktale – simplified by the instructor
- Additional materials on Canvas [http://www.rice.edu/canvas]
  - *Visit the course site on Canvas on a daily basis to find announcements, handouts, and other information.*

Course Description:
JAPA 142 "First Year Japanese II" is a 3-credit course for students who has successfully completed JAPA 141 or equivalent or has been placed in this class. Students will learn basic Japanese linguistic knowledge including the areas of listening, speaking, reading, and writing (87 kanji characters). They will also acquire interactive skills from the beginning of the course.

Learning Outcomes

By the end of this course, students will be able to:

- express themselves in Japanese in socio-culturally and socio-linguistically appropriate manner through understanding similarities and differences between the home culture and various types of the Japanese culture and choose types of speech (informal and formal) quickly assessing the context and relationships between the interlocutors.
    - speaking: ask for clarifications and negotiate meanings in simple patterns.
    - listening: understand other speakers of Japanese by analyzing the contextual, nonverbal cues.
    - writing: express their opinions in formulaic patterns.
    - reading: understand predictable, highly contextualized contents.

Structure:

- Students are expected to come to each class prepared to fully participate in activities and practice.
- The use of English is allowed only in a limited, purposeful manner. When studying the grammar patterns, the students and the instructor may use English however, they use **only Japanese** during the practice time.

Grade Distribution

Class attendance and performance	10%	Final Project	10%
Assignments	15%	2 oral exams	10%
Quizzes	15%	3 exams	30% (10% each)
Conversation Practice	10%		

- The overall and final grade will be assessed using the following scale:

A+	99-100%	B+	88-89%	C+	78-79%	D+	68-69%
A	94-98%	B	84-87%	C	74-77%	D	64-67%
A-	90-93%	B-	80-83%	C-	70-73%	D-	60-63%

- I (incomplete) is only given to students whose work is satisfactory until the end of the semester but who can't complete the course due to illness or personal issues verified by the academic advisor. Students are also advised to keep all of the graded, returned assignments, quizzes, and exams. They become study guides for the following sections and exams.

Class Attendance and Performance:

- Students are expected to be active, autonomous learners. This means that students need to come to class prepared and participate in class. Participation contributes to the learning, and it is required to earn full points for the day. Simply attending class will lead to a low performance grade. Only two missed class sessions are excused (excused absence) without penalty. Each additional absence causes the final grade to be reduced by 2%.

4 points	Well-prepared, excellent performance
3 points	Passing performance; being late or leaving early
2 points	Evidence of being prepared but not at a satisfactory level; eating during class
1 point	Present, but not prepared; distracted; using electronic device other than zoom
0 point	Absent or sleeping in class

- Excused absences Only medical absences, family emergency, and university-sponsored events such as athletes' scheduled games will be excused. It is each student's responsibility to inform the instructor prior to the scheduled event via e-mail. For emergency situations, students are expected to contact the instructor as soon as possible to inform about the situation. In case of emergency, the student needs to contact the instructor as soon as s/he can.
- In this class, we take **netiquette** seriously when we meet via Zoom when meeting for class sessions, consultant sessions, or any other times we meet for this class. This means that the students and the instructor use kind, professional, and respectful tones to speak to and about each other.

Assignments:

- Late If submission is late due to medical or school-related reason, it is student's responsibility to e-mail the instructor in advance if possible, in order to make arrangements.
- Students are to do their own assignments on canvas. Some assignments need to be in neat handwriting and with a pencil. If necessary, use an eraser so that the submission looks clean.
- The schedule indicates whether an assignment is to be submitted in canvas or handwritten on paper.

Canvas Submissions

- Assignments and quizzes are prepared with the Japanese culture in mind. For example, being on time is extremely important and clear, neat writing is not only ideal but expected. Unclean, unclear assignments can be considered a sign of disrespect in Japan. Students are encouraged to see this as a great opportunity to get accustomed to these cultural norms.
- All canvas assignments are due at 5:55pm of the due date, unless specified otherwise. At 5:55pm, it is considered late. Keep in mind that technology might not cooperate with you at times, making it difficult to be on time, so try to finish them early.
- Late canvas assignments are only accepted until 5:55pm two days after the original due day with 10% reduction of the total points possible. The assignments will not be available 48 hours after it is due.

Paper Submissions

- Submit your paper assignments at the beginning of the class before the instructor gives her greetings.
- Late submission is accepted until the beginning of the following class session for 10% reduction of the total points possible. Students can submit assignments after the following class session for feedback but no points will be given.

Conversation Practice:

- Each session will be approximately 15 minutes in length. Detailed instruction will be given in class.
    - *Language consultants* – Students will sign up and meet with language consultants on a regular basis. There will be five conversation practice assignments spread out in a cycle of approximately two to four week period.
    - *Tea time* – Students will meet in an assigned group via zoom over tea.

Final Project:

- Detailed instruction and guidelines will be announced in class and/or on canvas.

Exam and Quizzes:

- There are three written exams. Each exam is approximately 50 minutes in length and taken in the classroom. Make-up exams are only given for medical emergencies.
- There will be two oral exams. The detailed information will be given prior to each exam.
- Most of the quizzes are up to 11 minutes and taken on canvas with a few with unlimited time within the given period. The three lowest grades will be dropped. There will be **NO** make-up quizzes. Missed quizzes (excused or not) are counted as the four lowest quizzes. Quizzes are only available until the date/time that they are due. Students won't be able to take the quizzes late.
- In case of school-related excused absences, it is the student's responsibility to talk with the instructor in advance to request an opportunity to take the exam prior to the scheduled date.

Class Policies

- In this class, the students and instructor will respect each other and themselves enough to be mindful of the netiquette, a social code that defines "good" online behavior. They are expected to:
  - respect privacy and opinions of others at all times.
  - treat others as if this is an in-person, on campus class.
- ABSOLUTELY NO food or gum in class unless there is permission from the instructor in advance. This is a language class, and students are often expected to speak. PG-13 drinks are allowed.
- Students are expected to put cell phones on a silent mode before class starts and put it away. Use of electronic devices other than zoom are not allowed during the class.
- Students are expected to communicate in Japanese with the fellow students and the instructor as much as possible inside and outside the classroom. Writing an e-mail, for example, is an excellent opportunity to experience and practice writing a formal message in a real-life setting.
- It is the student's responsibility to inform the instructor, at least two weeks in advance, of any events including, but not limited to, religious holidays or athletic events, that may lead to absence or to a missed exam.
- In line with FERPA requirements, recorded classroom discussions involving students will be available only to students officially registered and enrolled in the class.

University Policies

Rice Honor Code:

In this course, all students will be held to the standards of the Rice Honor Code, a code that each student pledged to honor when matriculated at Rice University. If desired, students are encouraged to review https://oaa.rice.edu/policies-and-procedures/honor-code. It outlines the University's expectations for the integrity of academic work, the procedures for resolving alleged violations of those expectations, and the rights and responsibilities of students and faculty members throughout the process.

Disability Support Services:

If a student has a documented disability or other condition that may affect academic performance s/he should: 1) make sure this documentation is on file with Disability Support Services (Allen Center, Room 111 / https://drc.rice.edu/ / 713-348-5841) to determine the accommodations you need; and 2) talk with the instructor to discuss your accommodation needs. The instructor only needs

to know how she can best assist your learning and does not need to know any personal, medication information.

Title IX Responsible Employee Notification:

Rice University cares about each student's wellbeing and safety. Rice encourages any student who has experienced an incident of harassment, pregnancy discrimination or gender discrimination or relationship, sexual, or other forms interpersonal violence to seek support from The SAFE Office.

At Rice University, unlawful discrimination in any form, including sexual misconduct, is prohibited under Rice Policy on Harassment and Sexual Harassment (Policy 830) and the Student Code of Conduct. As a responsible employee, the instructor is required by Title IX to disclose all incidents of non-consensual interpersonal behaviors to the Title IX Coordinator on campus; however, the student can choose whether to pursue a formal complaint. The goal is to make sure that students are aware of the range of options available and have access to the resources when in need. More information is found at https://safe.rice.edu/ and titleixrice.edu. Students can also contact titleixsupport@rice.edu.

Sexual Misconduct in Online Course Communities Rice's Sexual Misconduct Policy:

Online courses also apply this policy. This class is going to be a safe environment for all involved, free of any sexual misconducts. Some of the examples are text-based or image-based implicit or explicit messages of sexual nature. In addition, offensive or repetitive unwelcomed contact in the class or outside the class sessions are considered to be a form of sexual misconduct. If students were to experience or witness any sexual misconduct, they need to conduct the instructor, and/or the Office of Sexual Violence Prevention and Title IX Support via email titleixsupport@rice.edu or call (713) 348-3311.

Privacy and Confidentiality:

Per FERPA requirements, recordings of the class sessions and other related recordings are only available to students officially enrolled in the class. If the instructor plans to use a segment of the recording for academic purposes, she will ask for a written consent from each student prior to sharing it in academic conferences. There is absolutely NO penalty for choosing to not sign the consent form.

Mental Health:

This time is particularly a challenging time worldwide, and it is important to stay healthy both physically and mentally. Diminished mental health, including significant stress, mood changes, excessive worry, or problems with eating and/or sleeping can interfere with academic performance. Problems with relationships, family worries, loss, or a personal struggle or crisis can also contribute to decreased academic performance. If the source of symptoms might be related to your course work, students can contact the instructor to find ways to lessen any obstacles that they may be facing. The instructor may express her concerns if she suspects that a student is in need of support. Rice University provides cost-free mental health services through the Wellbeing and Counselling Center (https://wellbeing.rice.edu/) to help you manage personal challenges that threaten your personal or academic well-being.

Syllabus Change Policy:

This syllabus is subject to change with advance notice given in the class or in a canvas announcement.